

Beeston Community Resource CIO Trustees

Notes from the Trustees' meeting held Friday 6th June 2025, 2.30 – 4.26pm

Attendance:

Duncan Mitchell (chair), Sylvia Stephens, Chris Taylor, Martin Brasier (minutes), Val Curry, Craig French, with Robert Ashford, and Harumi Mitchell (for part of the meeting).

Administration:

The Business Plan is not complete, due to pressure of other work. We decided to restructure the formal documents we produce, so that in future we will have a shorter, more focused Business Plan document, and a separate Annual Report. We aim to have the new-format Business Plan completed in the near future, and the Annual Report by the end of August. The budget for the current year (and inclusion in the Business Plan) was approved.

Finance:

We are now two months into the current financial year, and broadly speaking everything is on budget or slightly better than budgeted for. The only exception is gardening costs, but we have received an additional grant which more than covers it. We approved moving the part of our reserve to another account which pays higher interest than the present one (which has just dropped its rates).

Operations:

The evaluation of the COMF (Contain Outbreak Management Fund) project included a range of very positive comments on all aspects of life at Middle Street, which was very pleasing.

Room hires are running at about double the level of this time last year. This is good for direct hire income, and is also good for café footfall.

Coffee bean and meat suppliers for the café have both recently closed. A replacement butcher has been found for meat supplies, but a replacement coffee bean supplier is still being investigated.

The Volunteer celebration event will be on July 18th.

Staffing:

No changes to report.

Funding:

Whilst our current position is good, we are aware that obtaining funding for the core costs of running the Centre from grant-making trusts is likely to become more difficult in future years. Colin is working on a number of initiatives to help secure the funds we need, and discussion around this is ongoing.